

Troy City Schools
Pre-K Program Tuition Policy
2022-2023 School Year

Tuition

A full year tuition will be \$4,200.00 for the school year. A schedule of tuition payments is provided below for parents to plan and prepare for their monthly payments. The full tuition amount is due whether your child attends full time or not.

Employees of Troy City School System will have their tuition deducted from their paycheck for the coming month. (Example: tuition for October deducted from September paycheck)

Tuition Schedule for 2022-2023

Each child's tuition is an ongoing fee, which must be paid in advance by the date scheduled below. To enable planning and staffing by the school system to provide these services all tuition must be collected when due.

ALL TUITION MUST BE PAID ON THE FIRST OF EACH MONTH (or 1st business day if the first of the month falls on a weekend) FOR THE MONTH DUE AS SHOWN ON THE SCHEDULE BELOW:

MONTH	AMOUNT DUE	DATE DUE
August	\$360.00	August 9, 2022
September	\$480.00	September 1, 2022
October	\$480.00	October 3, 2022
November	\$360.00	November 1, 2022
December	\$360.00	December 1, 2022
January	\$480.00	January 4, 2023
February	\$480.00	February 1, 2023
March	\$360.00	March 1, 2023
April	\$480.00	April 3, 2023

**Parents should keep all receipts as their proof-of-payment.
No end-of-year statement will be issued.**

Penalty Charges

A Late Payment Penalty of \$25.00 will be charged to all accounts not paid in full by the end of the first week of each month. Troy City Schools may discontinue services if tuition is two weeks or more delinquent.

LATE PICKUP FEES will be charged if a student is picked up after operating hours. The operating hours for Troy City Schools Pre-K Program are from 7:15 a.m. until 5:30 p.m., Monday through Friday.

If you pick your child up after 5:30 p.m., parents will be charged \$25.00 for every 15 minutes after that time. Phone calls to notify of late arrival will not exempt a late fee charge. Accounts will be billed.

Returned Check Fees

Any checks returned to Troy City Schools by our bank will be billed for the \$35.00 service charge. When the Center receives three or more returned checks from a client, we will no longer accept checks as a method of payment from that client. Returned checks must be paid out before another check is taken.

Delinquent Accounts

If accounts are two weeks or more delinquent, Troy City Schools may discontinue services. Parents will be notified in writing of this procedure.

Withdrawal Policy

If a parent decides to withdraw from the program, a two weeks notice is required. Any parent failing to do so will be charged their normal tuition rate for two weeks.